



PENINSULA SETTLEMENTS, LLC
SELLING AGENT FORM

Client Name:

Property Address:

Your Name: _____

Brokerage: _____

Cell #: _____

E-Mail: _____

PLEASE CONFIRM THE SALES COMMISSION AND ANY ADMINISTRATIVE FEES YOUR BROKERAGE MAY CHARGE

COMMISSION: _____ % to Selling Agent

ADMIN FEE: \$ _____ to Buyer

How will Buyers take title to property?

_____ Tenants by the Entirety (Married Couples)

_____ Joint Tenants with Right of Survivorship

_____ Tenants-in-Common

_____ Sole Owner (Individual)

Will all Buyers be attending closing?

_____ Yes

_____ No.

If "No", will a Power of Attorney be needed? _____ Yes _____ No

Will documents be sent to your clients and signed elsewhere?

_____ Yes _____ No

Is there a closing credit? _____ Yes _____ No

If yes, how much? \$ _____

Will there be a rent back?

_____ Yes _____ No

If "yes", for how long? Amount of Security Deposit?

_____.

Are the buyers purchasing a home warranty?

_____ Yes _____ No

If "yes," who is warranty provider and what is cost?

_____.

Is there any other information we need to know about the closing?

_____.

PLEASE RETURN YOUR COMPLETED FORM TO:

*PENINSULA SETTLEMENTS
438 NORTH FREDERICK AVENUE
SUITE 316
GAITHERSBURG, MARYLAND 20877*

FAX: (240) 631-6556